

**Office of the Chief Engineer (Urban & NRW)
Public Health Engineering Department**

Phone- 0141-2222053

Fax- 0141-2222585

e-mail rj_cehq@nic.in

No. F.6(9)PHED/ACE(U)/EE-VIII/E-Mitra/17-18/ 21899 - 22049 Dated :- 12/07/2017

Circular

A meeting was held on dated 03.03.2017 under the chairmanship of Principal Secretary, DoIT&C, Govt. of Rajasthan, Jaipur regarding deposition of water revenue bills of all districts in Rajasthan. Consequently, it is enjoined upon all officers to ensure strict compliance of the following: -

- a) From 1st April 2017 onwards, it is mandatory to deposit all water bills, rural & urban both, through e-mitra interface i.e. e-mitra portal, e-mitra kiosk, or e-mitra mobile app.
- b) It must be ensured that all water revenue bills, rural & urban both, shall be generated through computerized billing system in the prescribed format with unique CI no. as circulated vide circular no.25644-803 dated 16.09.2016.
- c) Change in 5 digit subdivision Codes should not be made without prior permission of this office.
- d) All billing data should be transferred to e-mitra in prescribed format by billing agency positively immediately after preparation of bills.
- e) Superintending Engineer's in consultation with Dy. Dir (ACP), DoIT of the district and concerning Executive Engineer and Assistant Engineers, e-mitra kiosk shall be established at the Sub division & Div. offices, if found feasible, within 10 days of the date of issue of this order.
- f) The e-mitra Kiosk so established will facilitate that office with regard to infrastructure and manpower. The resources of the Kiosk may be used for efficient service delivery by the respective offices. Circular dated 06.10.2014 & 03.11.2014 of DoIT may be referred to in this regard.
- g) For wide publicity of e-mitra services, URL of e-mitra interface shall be printed on the water bill as given below-

"e-mitra portal -<http://emitra.gov.in>" or "e-mitra mobile app"

Or "www.rajwater.gov.in >Pay water bill online"

12.7.17

(I.D.Khan)

Chief Engineer (U& NRW)
PHED, Rajasthan, Jaipur

Copy to following for information and necessary action: -

1. PS to Principal Secretary, PHED, Rajasthan, Jaipur.
2. PS to Principal Secretary, IT&C, Rajasthan, Yojna Bhawan, Jaipur.
3. Chief Engineer (Tech.) & TM, RWSSMB, Jaipur.
4. Chief Engineer (Admn./Rural/SP), PHED, Jaipur/Project-Jodhpur, PMC-Nagaur.
5. FA & CAO, RWSSMB, Jaipur.
6. Financial Adviser (HQ), PHED, Jaipur.
7. Sh. R. K. Sharma, SA (Jt. Director), e- mitra, DoIT&C, Yojna Bhawan, Jaipur.
8. Addl. Chief Engineer, PHED, Region - (all).
9. Superintending Engineer, PHED, Circle - (all).
10. Executive Engineer, PHED, Division - (all).


12/7/17
SE & TA to CE (U&NRW)
PHED, Rajasthan, Jaipur